

# Agenda

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## Scrutiny Committee

Date: **Tuesday 1 October 2019**

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Time: **6.00 pm**

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Place: **St Aldate's Room - Oxford Town Hall**

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For any further information please contact:

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# Scrutiny Committee

## Membership

**Chair** Councillor Andrew Gant

**Vice Chair** Councillor Dr Joe McManners

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Nadine Bely-Summers

Councillor Tiago Corais

Councillor Dr Hosnieh Djafari-Marbini

Councillor Alex Donnelly

Councillor James Fry

Councillor Richard Howlett

Councillor Ben Lloyd-Shogbesan

Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

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# AGENDA

	Pages
<b>1 APOLOGIES FOR ABSENCE</b>	
<b>2 DECLARATIONS OF INTEREST</b>	
<b>3 CHAIR'S ANNOUNCEMENTS</b>	
<b>4 MINUTES</b>	7 - 12
<p><b>Recommendation:</b> That the minutes of the meeting held on 03 September 2019 be APPROVED as a true and accurate record.</p>	
<b>5 REPORT BACK ON RECOMMENDATIONS</b>	13 - 14
<p>At its meeting of 11 September Cabinet considered the Committee's recommendations in relation to Monitoring the Community Grants Programme 2018/19. The Cabinet's response to all the Committee's recommendations is attached.</p>	
<b>6 WORK PLAN AND FORWARD PLAN</b>	15 - 32
<p>The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest <a href="#">Forward Plan</a> (which outlines decisions to be taken by the Cabinet or Council). The Committee is asked to review and note its work plan for the 2019/20 Council year.</p> <p>The Committee is asked, first, to agree:</p> <ol style="list-style-type: none"> <li>1) Whether to hold a single, larger review group, or two review groups consisting of a regular review group and a smaller (two-meeting) one.</li> <li>2) Topic(s) for the review group(s). Two topics have been proposed: <ol style="list-style-type: none"> <li>a. Climate Emergency</li> <li>b. Public Participation in Decision Making</li> </ol> </li> <li>3) The chair(s), and should it wish to, the membership of the review group(s)</li> <li>4) Meeting dates</li> </ol> <p>The Committee is then asked to review and note its work plan for the remainder of the 2019/20 council year.</p>	
<b>7 COMMISSIONING OF SERVICES AT FLOYDS ROW</b>	33 - 54
<p>At its meeting on 03 October 2019, the Cabinet will consider a report on the Commissioning of services at Floyds Row. This item provides an opportunity for the Committee to comment on the report and make such recommendations to the Cabinet as it wishes.</p>	

<b>8</b>	<b>MODERNISING LEISURE CONCESSIONS</b>	55 - 72
	At its meeting on 09 October 2019, the Cabinet will consider a report on Modernising Leisure Concessions. This item provides an opportunity for the Committee to comment on the report and make such recommendations to the Cabinet as it wishes.	
<b>9</b>	<b>PERFORMANCE MONITORING - 2019/20 QUARTER 1</b>	73 - 84
	At its meeting on 09 October 2019, the Cabinet will consider a report on Performance Monitoring - 2019/20 Quarter 1. This item provides an opportunity for the Committee to comment on the report and make such recommendations to the Cabinet as it wishes.	
<b>10</b>	<b>REPORTS FOR APPROVAL</b>	85 - 112
	The Committee is asked to review and approve the following reports:	
	<ul style="list-style-type: none"> <li>1) Draft Scrutiny Annual Report 2018/19</li> <li>2) Report to Cabinet on the Annual Air Quality Status Report 2018</li> <li>3) Report to Cabinet on Performance Monitoring Quarter 1</li> </ul>	
<b>11</b>	<b>DATES OF FUTURE MEETINGS</b>	
	Meetings are scheduled as followed:	
	<b>Scrutiny Committee</b>	
	<ul style="list-style-type: none"> <li>• 05 November</li> <li>• 03 December</li> <li>• 14 January</li> <li>• 04 February</li> <li>• 03 March</li> <li>• 06 April</li> </ul>	
	<b>Standing Panels</b>	
	<ul style="list-style-type: none"> <li>• Housing Standing Panel: 03 October, 07 November, 05 March</li> <li>• Finance Standing Panel: 05 September, 05 December, 06 January</li> <li>• Companies Panel: 14 November, 12 March</li> </ul>	
	All meetings start at 6.00 pm.	

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.